



TAKEDOWN POLICY

Last Updated:	04 April 2025
Next Review:	04 April 2027
Responsibility:	Company Secretary

1. Purpose

1.1 This Takedown Policy outlines the process by which individuals or entities can request the removal of content hosted or published by The Cold War Network CIC that may be unlawful, infringe on privacy or intellectual property rights, or otherwise violate legal or regulatory standards, including the UK General Data Protection Regulation (UK GDPR).

2. Scope

2.1 This policy applies to all digital content controlled, published, or hosted by The Cold War Network CIC, including websites, blogs, forums, user-generated content, and third-party submissions.

3. Legal Basis

3.1 This policy aligns with the UK GDPR, the Data Protection Act 2018, and guidance from the Information Commissioner's Office (ICO).

3.2 Content removal may be required where:

3.2.1 Personal data is processed unlawfully or beyond the scope of its original purpose.

3.2.2 The rights of individuals under Articles 16–18 and 21 of the UK GDPR are engaged (e.g. the right to rectification, erasure, restriction, or objection).

3.2.3 Content constitutes defamation, copyright infringement, or breaches other legal standards.

4. How to Request a Takedown

4.1 To request the removal of content, please contact us using the following method:

4.1.1 Email: info@coldwarnetwork.co.uk

4.2 Requests must include:

4.2.1 A clear description of the content in question (including a direct URL if possible).

4.2.2 Your name and contact details.

4.3 The grounds for the takedown request, including:

4.3.1 If the content involves your personal data and you are exercising your UK GDPR rights;

4.3.2 If you are the rights holder or legal representative;

4.3.3 Any supporting documentation (e.g. legal claim, proof of identity or ownership, relevant evidence).

5. Response Time and Review Process

5.1 We aim to acknowledge all takedown requests within 10 working days.

5.2 A full review will be completed within 30 calendar days unless the issue is complex.

5.3 If we require more information, we will contact you within this timeframe.

6. Possible Outcomes

6.1 Removal: The content is removed completely.

6.2 Redaction: The content is edited to remove specific elements (e.g., personal data).

6.3 Retention: The content remains published if no lawful basis for removal is found. We will provide reasons for this decision.

7. We reserve the right to refuse takedown requests that are:

- 7.1 Vexatious or clearly unfounded;
- 7.2 Lacking sufficient evidence;
- 7.3 Attempting to suppress lawful expression or public interest reporting.

8. Appeals and Complaints

- 8.1 If you are dissatisfied with our decision, you may:
 - 8.1.1 Lodge a complaint with the Information Commissioner's Office:
 - 8.1.2 ICO Website: <https://ico.org.uk>
 - 8.1.3 Phone: 0303 123 1113

9. Data Protection

- 9.1 All takedown requests will be processed in accordance with our [Privacy and Data Protection Policy](#), and any personal data provided will be handled securely and only used for the purposes of reviewing the request.